



Bids and Awards Committee


Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



REGULAR MEMBERS:


ARISTOGERSON T. GISMUNDO
Chairman


OMAIMAH E. GANDAMRA
Vice-Chairperson


WILMA T. UNANA
Member


CRISANTO L. DECENA
Member


CARLA ANGELINE B. UJANO
Member

ALTERNATE MEMBERS:

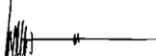
MARIA LIZA M. HERNANDEZ
Vice-Chairperson

ARJAY R. ROSALES
Member

HENRIETTA P. NARVAEZ
Member

PROVISIONAL MEMBERS:

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Provisional Member, Non-IT Projects


RICHARD M. ARANIEGO
Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN
Secretary

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Member

JOEL P. IGNACIO
Member

REQUEST FOR QUOTATION

(RFQ) No. 2021 – 55

(Negotiated Procurement – Small Value Procurement)

Date: October 15, 2021

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:

The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT.**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes “A-B” for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,


ATTY. ARISTOGERSON T. GISMUNDO
Assistant Commissioner
BAC Chairman



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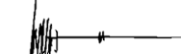
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JOEL P. IGNACIO
Member

REQUEST FOR QUOTATION (Negotiated Procurement – Small Value Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

| | |
|---|--|
| Name of Project : | Supply and Delivery of Video Conferencing Equipment |
| Approved Budget for the Contract : | One Hundred Ninety-Five Thousand Seven Hundred Thirty-Eight Pesos and Forty Centavos (Php195,738.40) inclusive of all bank and government charges |
| Location : | Professional Regulation Commission P. Paredes St., Sampaloc, Manila |
| Specification : | See attached Annex “A” for the Terms of Reference and Schedule of Delivery, and Annex “B” for Financial Bid. |

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (**Annex “B”**) personally, by mail/courier, through facsimile or via email, duly signed by the owner or his duly authorized representative using the “PRC Official Forms” provided herein **on or before 10:00 in the morning of October 22, 2021** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, the quotation/proposal will be evaluated at the BAC Conference Room, 4th Floor, PRC Annex Building on October 22, 2021, on 2:30 in the afternoon, in the presence of the representative who may choose to attend.

❖ TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex “A” & “B”)**.
- Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
- Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
- All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
- Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.



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8. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

1. Valid Mayor's / Business Permit
(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return
(for ABCs above P500,000.00)
4. Omnibus Sworn Statement
(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)
5. Secretary's Certificate / Authorization to sign as representative

- ❖ *For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)*
- ❖ *For procurement requiring Mayor's Permit and Philgeps Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.*

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at facsimile No. (02) 5-310-0037.

Very truly yours,

ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman



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ANNEX "A"

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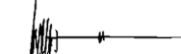
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TERMS OF REFERENCE (TOR)

SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT

(Through Negotiated Procurement Pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

I. Approved Budget for the Contract

The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of One Hundred Ninety-Five Thousand Seven Hundred Thirty-Eight Pesos and Forty Centavos (Php195,738.40) inclusive of all applicable bank and government charges.

II. Specification

| QUANTITY | SPECIFICATION | DELIVERED, WEEKS/MONTHS (TIMELINE) |
|----------|---|--|
| 2 SETS | <p>SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT</p> <ol style="list-style-type: none"> CAMERA <ol style="list-style-type: none"> Smooth motorized pan, tilt and zoom, controlled from remote or console 260° pan, 130° tilt 10x lossless HD zoom 90° Field of View Full HD 1080p 30fps H.264 UVC 1.5 with Scalable Video Coding (SVC) Autofocus 5 camera presets Far-end control (PTZ) of ConferenceCam products ZEISS® lens certification Kensington security slot LED to confirm video streaming Standard tripod thread SPEAKERPHONE AND EXPANSION MICROPHONES <ol style="list-style-type: none"> Full-duplex performance Acoustic echo cancellation Noise reduction technology Ultra-wideband audio Bluetooth and NFC wireless technology LCD for caller ID, call duration and other functional response LEDs for speakerphone streaming, mute, hold, and Bluetooth® wireless pairing Touch controls for call answer/end, volume and mute, Bluetooth wireless | 45 calendar days upon receipt of Contract. |



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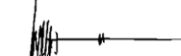
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| | | |
|--|--|--|
| | <p>enabled - plus camera PTZ, "home" preset and far-end control</p> <p>2.9. Kensington security slot</p> <p>2.10. Microphone (Tx)</p> <p>2.10.1. Four omni-directional microphones supporting 20-foot diameter range</p> <p>2.10.2. Frequency response: 100Hz - 11KHz</p> <p>2.10.3. Sensitivity: -28dB +/-3dB</p> <p>2.10.4. Distortion: <1 % @ 1KHz at 106dB</p> <p>2.11. Speakers (Rx)</p> <p>2.11.1. Frequency response: 120Hz - 14KHz</p> <p>2.11.2. Sensitivity: 83dBSPL +/-3dB at 1W/1M</p> <p>2.11.3. Max output: 91dBSPL</p> <p>2.11.4. Distortion: <5 % from 200Hz</p> <p>3. HUB/CABLE</p> <p>3.1. Central mountable hub for connection of all components</p> <p>3.2. Included adhesive solution for under-table mounting</p> <p>3.3. Two cables for connection between hub and camera/speakerphone (Length: 5m/16-foot)</p> <p>3.4. One USB cable for connection to PC/Mac® (Length: 3m/9.8-foot)</p> <p>4. REMOTE CONTROL</p> <p>4.1. Dockable remote control</p> <p>4.2. 8.5m/28-foot range</p> <p>5. MOUNT</p> <p>5.1. Dual purpose mount for wall placement or for elevating the camera on a table</p> <p>6. COMPLIANCE AND TOOLS</p> <p>6.1. USB 2.0 compliant</p> <p>6.2. UVC-compliant video and audio for broad application compatibility</p> <p>6.3. Optimized for Microsoft® Lync®, Certified for Skype for Business, Cisco Jabber® and WebEx® compatible. Enhanced integration with Logitech Collaboration Program (LCP) members.</p> <p>6.4. Downloadable diagnostic tool</p> <p>6.5. Field upgradeable firmware tool</p> | |
|--|--|--|



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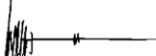
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| | | |
|--|--|--|
| | <p>6.6. Downloadable app plug-ins for advanced feature support</p> <p>7. One (1) Year Warranty on parts and services</p> | |
|--|--|--|

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY



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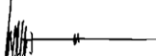
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PRICE QUOTATION SHEET FINANCIAL BID

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

Total Bid Price for the Project: (Inclusive of all taxes and bank charges)

SUPPLY AND DELIVERY OF VIDEO CONFERENCING EQUIPMENT:

In Figures: _____

In Words: _____

*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.

Bidder's authorized signature over printed name

Designation: _____

Name of Company: _____

Address: _____

Contact No: _____